

KIRKBAMPTON PARISH COUNCIL

Minutes of a Meeting of Kirkbampton Parish Council held on Monday 13th September 2021 at 7:30p.m.

Present: S Ekins-Parnell (Chair), Cllrs C C Clark, M Cunliffe and P S Heggie.

In Attendance: The Clerk, S Kyle.

ACTION

174/09/21 Apologies for Absence

Apologies for absence were noted from County Cllr M Johnson. The resignation of S Bertram from the Council was also noted. The advertising process to replace the seat will begin in due course.

SK

175/09/21 Requests for Dispensations & Declarations of Interest

No requests for dispensations were received and no declarations of interest were made.

176/09/21 Minutes of a Meeting of the Parish Council held on 6th May 2021

Resolved to authorise the Chair to sign, as a true and accurate record, the minutes of the last meeting of the Council.

177/09/21 Co-option of New Councillor

Resolved to co-opt Christine Clark to the Parish Council with immediate effect. Cllr Clark signed the Declaration of Acceptance of Office.

178/09/21 Public Participation

No members of the public were in attendance.

179/09/21 Administrative and Village Matters

179.1 Community Plan

This item was deferred until the November meeting.

SE-P

179.2 Co-option Policy

Resolved to adopt a policy for co-option with immediate effect.

180.3 Haverlands Green

A meeting had been held with Natural England, where ownership and management of the above had been considered.

Resolved to formally agree to transfer ownership of the land to Natural England. The process for such a transfer to be investigated and communicated to Natural England.

SK

180.4 Grounds Maintenance

A meeting had been held with the grounds maintenance contractor on-site to ensure that all areas of grass cutting were reviewed and maintained in accordance with previously agreed amendments. Concerns were raised

that residents at Littlebampton continued to cut the Green, presumably without public liability insurance.

180.5 Littlebampton Green

A letter had been received from MP R Jenkins regarding the ownership of Littlebampton Green. A response had been posted to him, confirming that the Council was the registered owner and was responsible for all upkeep, maintenance, and insurance. It was considered that this information needs to be more appropriately communicated with Littlebampton residents.

Resolved to hold a public meeting for the Littlebampton residents. The date and time to be confirmed in line with village hall availability.

SK

180.6 Village Green Events

Given the above resolution (minute 180.5 refers) this matter was deferred until the November meeting.

180.7 Dog Fouling Bins

It was noted that a request for consideration for two dog fouling bins had been passed on to Borough Cllr V Hodgson.

180.8 Memorial Wreath for Remembrance Sunday

Resolved to purchase a memorial wreath, to be laid during the church ceremony by the Chair.

SK

180.9 Noticeboards

Resolved to retrospectively agree expenditure for a new notice board at a cost of £756.63. The noticeboard is due for delivery imminently to Mr Bertram, who will liaise with the Clerk prior to installation.

181/09/21 Highways Matters

168.1 Updates & New Matters

It was noted that the requests for repairs in Kirkbampton had not yet been carried out; these are to be re-requested via Borough Cllr Hodgson.

MC

182/09/21 Finance Matters

182.1 Expenditure

Resolved to approve payments detailed in the schedule as follows:

- Sarah Kyle, June Salary, £239.78
- HMRC, June PAYE, £60.00
- Sarah Kyle, July Salary, £239.78
- HMRC, July PAYE, £60.00
- Sarah Kyle, August Salary, £239.98
- HMRC, August PAYE, £59.80
- Cumbria County Council, phone box decals, £462.00
- CALC, Training Courses, £50.00

- Cumbria County Council, Documents, £20.00
- Cluaran Landscape Services, grounds maintenance, £1260.00
- Unity Bank, Service charge, £18.00
- Sarah Kyle, September salary, £239.78
- HMRC, September PAYE, £60.00

182.2 Bank Reconciliation and Budget Update

Resolved to note the budgetary update and bank reconciliation:

Receipts to 31.08.21	£4472.71
Expenditure to 31.08.21	£2594.59
Balance at 31.08.21	£8637.68

183/09/21 Planning Matters

FUL/2021/0195 Site adjacent Village Hall, Kirkbampton CA5 6HX -
Erection of 8 dwellings

Resolved to note that the Clerk responded under delegated powers with no representations.

HOU/2021/0068 The Limes, Little Bampton Wigton, CA7 0JQ - Erection of a car port to the front of the property

Resolved to note that permission has been refused.

HOU/2021/0112 17, Solway View, Kirkbampton, CA5 6HR - Decking with summerhouse (retrospective)

Resolved to note that permission has been granted.

184/09/21 Councillor Matters

Cllr Cunliffe queried whether a specific paediatric defibrillator would be useful; it was agreed that the existing defibrillators in the village are suitable for paediatric use and the school will be reminded that they are available for use.

SK

Cllr Heggie noted the ongoing roadworks between Plouglands and the Old School House; progress with these is to be requested from Cllr Hodgson.

MC

185/09/21 Date of Next Meeting

Resolved that the next of the Parish Council will be held in Kirkbampton Village Hall on Monday 8th November at 7.30pm. The meeting will take place subject to business to transact, COVID regulations, hall accessibility and member availability at that time.

There being no further business, the meeting was closed at 8.37pm.