

KIRKBAMPTON PARISH COUNCIL

Draft Minutes of a Meeting of Kirkbampton Parish Council held on Monday 12th January 2022 at 7:30p.m.

Present: Cllr P S Heggie (Chairman), Cllrs C Clark, M Cunliffe, S Edgar and TH Rudd.

In Attendance: S Ekins-Parnell, Borough Cllr V Hodgson and the Clerk, S Kyle.

ACTION

197/01/22 Election of Chairman

The resignation of S Ekins-Parnell was noted and accepted. Cllr PS Heggie was elected to the office of Chairman and signed his Declaration of Acceptance of Office.

S Ekins-Parnell left the meeting at 7.32pm.

198/01/22 Apologies for Absence

Apologies for absence were noted from County Cllr M Johnson.

199/01/22 Requests for Dispensations & Declarations of Interest

No requests for dispensations were received and no declarations of interest were made.

200/01/22 Minutes of a Meeting of the Parish Council held on 8th November 2021

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

201/01/22 Co-option of Two New Councillors

Resolved to co-opt Ms S Edgar and Mr TH Rudd to the Parish Council with immediate effect. Both Ms Edgar and Mr Rudd signed their Declaration of Acceptance of Office.

202/01/22 Public Participation

No members of the public were in attendance.

Borough Cllr V Hodgson noted that highways repairs to the sunken drains adjacent to Kirkbampton School were still outstanding; these will be chased up as a matter of priority. It was reported that building works on the house in the West of Kirkbampton were progressing. Dog fouling bins had not yet been authorised for Haverlands Green; this item is to be left in abeyance until further requests are made. Concerns over road conditions at Brownriggs and adjacent to Studholme bridge were reported, as was a defective streetlight on Little Bampton Green; Cllr Hodgson is to report these on behalf of the Council.

Borough Cllr Hodgson left the meeting.

203/01/22 Administrative and Village Matters

203.1 Appointment of Vice-Chairman

Resolved to appoint Cllr M Cunliffe as Vice-Chairman.

203.2 Community Plan

Further consideration was given to the draft survey, which will be recirculated around Cllrs for final comments prior to printing.

Resolved that advance notice of the distribution of the survey will be placed in the parish magazine.

203.3 Haverlands Green

Little progress with the transfer had been made, with the onus being on Natural England to secure registration with Land Registry before Commons registration can be transferred. It was noted that a statutory declaration may be required from Cllr Cunliffe however the matter was in the hands of Natural England to progress if necessary.

203.4 Little Bampton Green

It was noted that no further information regarding the legality or establishment of a voluntary commons group had been found despite repeated searches.

Resolved that a representative for the already established voluntary association in Little Bampton be invited to attend the March meeting to consider the best means of progression.

SE

203.5 Oughterby Defibrillator Cabinet

It was reported that no evidence for the land title upon which the cabinet sits had been able to be found, therefore the householder who requested the cabinets move has been informed that the Council will require copies of title and planning/highways consent before any works may begin. The householder has also been informed that, should the cabinet be moved, they will be responsible for the repair and making good of all groundworks and for any repairs required to the cabinet.

203.6 Queen's Platinum Jubilee

Resolved to research tree provision as part of the Queen's Green Canopy initiative. It was also agreed to request information from the Village Hall as to their plans for the commemoration and to ensure that surrounding villages must request consent for the use of any Green prior to event organisation.

SE

204/01/22 Highways Matters

204.1 Updates & New Matters

All matters were covered under public participation.

205/01/22 Finance Matters

205.1 Expenditure

Resolved to approve payments detailed in the schedule as follows:

- Cluaran Landscapes, Grounds maintenance, £960.00
- Sarah Kyle, Stamps & Stationery, £42.50
- Sarah Kyle, December Salary, £245.78
- HMRC, December PAYE, £20.00
- Sarah Kyle, January Salary, £239.78
- HMRC, January PAYE, £59.80
- Unity Bank, service charge, £18.00
- ICO, Data Protection, £35.00

205.2 Bank Reconciliation and Budget Update

Resolved to note the budgetary update and bank reconciliation:

Receipts to 31.12.21	£9,583.49
Expenditure to 31.12.21	£6,957.04
Balance at 31.12.21	£9,386.01

An update to the bank mandate will be placed on the March agenda.

206/01/22 Planning Matters

FUL/2021/0275 The Building, Little Bampton To The U2010, Little Bampton, CA7 OJH - Change of Use of part field to allow siting of up to Four (4no) fully insulated camping pods

Resolved to note that the Clerk responded under delegated powers with “no representation”.

FUL/2021/0195 Site adjacent Village Hall, Kirkbampton CA5 6HX - Erection of 8 dwellings

Resolved to note that permission has been granted.

VAR/2021/0040 Site adjacent to Kirkbampton Village Hall, Kirkbampton, Carlisle, CA5 6HX - Variation of Condition 3 of application FUL/2021/0195 to provide a private road and changes to the footpath link

Resolved to note that the Clerk responded under delegated powers with “no representation”.

HOU/2021/0225 The Building, Little Bampton, Wigton, CA7 OJH - Proposed single storey extension to form proposed Garden Room

Resolved to note permission has been granted.

FUL2021/0279 The Building, Little Bampton, Wigton, CA7 OJH - Proposed dual purpose shed with new access and hardstanding

Resolved to note permission has been granted.

FUL/2021/0305 Studholme, Wren Croft, From Junction With B5307 At Fingland To Little Bampton, Kirkbride, CA7 5ER - Change of planning use from a cattery to domestic use of outbuildings.

Resolved to note that the Clerk responded under delegated powers with no representations.

207/01/22 Councillor Matters

No additional matters were raised.

208/01/22 Exclusion of Press & Public - Part B Item

Resolved to agree that the following item is considered confidential and the exclusion of members of the public or press as permitted under the Local Government Act 1972 is necessary.

208.1 Grounds Maintenance

Two tenders had been returned for the above. Consideration was given to each tender, which had been split into two separate contracts; one for Kirkbampton and Oughterby and one for Little Bampton. Given that the voluntary group has not yet been established to manage Little Bampton Village Green, it was agreed that a one year contract should be offered, with the option for two-years further renewal.

Resolved to award a one year contract to Solway Garden & Landscapes.

209/01/22 Date of Next Meeting

Resolved that the next of the Parish Council will be held in Kirkbampton Village Hall on Monday 14th March 2022 at 7.30pm. The meeting will take place subject to business to transact, COVID regulations, hall accessibility and member availability at that time.

There being no further business, the meeting was closed.