

KIRKBAMPTON PARISH COUNCIL

Minutes of the Annual Meeting of Kirkbampton Parish Council held on Monday 20th May 2019 in Kirkbampton Village Hall at 7:30p.m.

- 1/5/19 Election of Chairman for 2019/20**
Cllr J Alexander was unanimously elected Chairwoman for the year and signed the declaration of acceptance of office.
- 2/5/19 Register of Interest Forms/Declaration of Acceptance of Office**
Forms were signed by all participants and by the Clerk.
- 3/5/19 Election of Vice-Chairman for 2019/20**
Cllr S Spencer was unanimously elected vice-chairman for the year.
- 4/5/19 Present**
The Chairwoman, Cllr J Alexander, M Cunliffe, J Heaney, S Spencer, E Newstead, Allerdale Borough Cllr V Hodgson and Karen Wood (Clerk)
- 5/5/19 Apologies for Absence**
None received.
- 6/5/19 Requests for Dispensations**
None received.
- 7/5/19 Declarations of Interest**
None.
- 8/5/19 Minutes of the meeting held on 18th March 2019**
The minutes of the meeting of the Parish Council held on the 18th March 2019 were approved.
- 9/5/19 Public Participation**
No members of the public were in attendance.
- 10/5/19 Administration and Governance**
- 10.1 Insurance**
Resolved to use Came & Company at a cost of £218.00 for 2019/20.
Clerk to inform insurance providers. Clerk
- 10.2 Appointment of Clerk**
The pay recommendation effective from 9th April 2019 for the Clerk of SCP point 7, £10.16/hour (6 hours/week) was approved.
- 10.3 Councillor attendance during 2018/2019**
Councillors should always provide a reason for absence which the council should resolve to accept otherwise after a six-month period of non-attendance a councillor will be asked to leave the council.
- 11/5/19 Finance Matters**
- 11.1 Income**
Allerdale Borough Council Precept payment (half year) of £4,375.00
- 11.2 Cumberland Building Society Bank Account**
Councillor signatories were obtained for the bank. It was agreed that future bank statements should be sent to the new Clerk who is to arrange this as soon as possible with the bank. Clerk
- 11.3 Expenditure**
To approve the following payments:

Senif
A. Alexander

Cheque No.	Payee	Description	Amount £
551	Sonia Hutchinson	Additional hours incurred until handover to new Clerk	121.25
552	Karen Wood	Expenses	29.17
553	Karen Wood	Salary for April and May	459.24
554	Jean Airey	Internal Audit Fee	58.10
555	DM Payroll Services Ltd	Bi-monthly payroll reports	73.00
556	CALC	Annual subscription fee	147.67
557	Village Hall	Room Hire 2019/20 and 8 April 2019	135.00
558	J H Norman	Trees trimmed on Oughterby Green	17.00
559	Rocket Sites Ltd	Annual Website hosting & Maintenance	90.00

Resolved to authorize the above payments.

11.4 Current position as at 2nd May 2019

Opening current account balance as at 1st April 2019 - £10,099.50

Plus income of £4,375 = £14,474.50

Less expenditure outlined above £1130.43 = Balance of £13,344.07

Resolved to note the current position.

11.5 To receive a report of income and expenditure to 31st March 2019

Opening balance 1st April 2018 £9,484.56

Income to 31st March 2019 £9,442.48

Expenditure to 31st March 2019 £8,827.54

Balance at 31st March 2019 £10,135.50

Resolved to note the end of year income and expenditure report.

11.6 Accounts to the year ended 31st March 2019

Resolved to approve the accounts for the year ending 31st March 2019.

11.7 Audit Commission Annual Return

Resolved to approve the statement of assurance. The Chairman signed the annual return for y/e 31st March 2019 which was witnessed by the Clerk.

Clerk

11.8 Parish Council Grants 2019/20

Resolved to approve £300 for the Church.

Resolved to approve £500 grant for the Village Hall.

Clerk to inform the applicants.

12/5/19 Planning Matters

Resolved to note no permissions notices were received since the March meeting.

13/5/19 Police Matters

Resolved to note violence and sexual offences and that Police priorities are to tackle youth related anti-social behaviour and drinking in the Silloth area.

14/5/19 Highways Matters

14.1 Silver Hills, Kirkbampton problem with drainage

A collapsed drain was discovered by DSD when the road was being re-tarmacked and has now been fixed.



15/5/19 Village Matters

- 15.1 Oaks Lane** – It was originally thought that Oaks Lane was not adopted but information has been provided that it is adopted by Allerdale BC. This was done in two parts – the first part was the residential area itself and then slightly later the section of road from the main road through Kirkbampton down to where it becomes a pathway. The Chairwoman is to send Cllr Cunliffe the information from the resident. Cllr JA
- 15.2 Kirkbampton Notice Board**
Cllr Heaney is to fix the Notice Board at Kirkbampton Village Hall on Tuesday 21st May 2019. Cllr JH
- 15.3 Community Defibrillators**
The Parish Council application for funding for three defibrillators has been turned down by the National Lottery Awards for All. Help for funding could be applied for again or the defibrillators could be sourced out of the Parish Council reserve finances. **Resolved** that the Chairwoman will speak to the Landlady at the pub at Little Bampton regarding funds. **Resolved** that the Clerk will contact Primary Care Supplies to ask about costs for installation and training. **Resolved** that Cllr Hodgson will contact First Response and ask about possible training. Cllr JA
Clerk
Cllr VH
- 15.4 Vehicle Activated Sign**
The Chairwoman has spoken to a Councillor from Brough-by-Sands Parish Council regarding the sign which has been removed. The sign has been put back up again on the edge of Thurstonfield/Kirkbampton boundary. They will continue to move this sign around their Parish.
- 15.5 Finger Posts**
As the new financial year has started, the Finger Posts should be repaired and painted soon around the Parish.
- 15.6 Community Plan**
The Chairwoman is to design a flier regarding the Parish Council vacancy and display it in the pub. The Chairwoman gave an update on meetings at Little Bampton and Kirkbampton. Suggestions from the meeting at Little Bampton included road improvements from Oughterby to Little Bampton, a defibrillator, a bus shelter on the Green and fencing on a section of the Common Land at the Green. **Resolved** that Cllr Hodgson will look into Community Grants and also if there is a scheme whereby members of the public can monitor car speeds with cameras. Suggestions from the meeting at Kirkbampton included lack of places for children to play, greater use of the Village Hall, a Village Shop, temporary average speed cameras, convex mirrors on poles at some corners and more plants on the school ground. **Resolved** that the Chairwoman and Cllr Cunliffe will meet and look at the new Community Plan and the Chairwoman is to contact Sylvia Edgar at Flatt Farm. The Chairwoman is also to contact Ian Heggie of the Village Hall Committee to ask if he would like to attend the next Parish Council meeting to get the Village Halls view on the issues raised. Cllr JA
Cllr MC
Cllr JA
- 15.7 Little Bampton Residents mowing the communal areas**
The Chairwoman is to find out if the residents who are cutting the Village Green in Little Bampton have their own insurance and report back to the Clerk and Councillors. Cllr JA
- 15.8 Trees and bushes on Oughterby Village Green and Beck that flows along the land**
The overhanging lower branches have been cut. Higher branches

JA

of the trees in the wooded area could be cut back. Some of the flagstones need realigned and the Chairwoman is to take some photographs for the next Parish Council meeting.

Cllr JA

15.9 30mph signs on bins in Kirkbampton

Resolved that Cllr Heaney is to put 30mph signs on bins in Kirkbampton. The Chairwoman is to assist.

Cllr JH
Cllr JA

16/5/19 Reports from County and Borough Councillors

Cllr Hodgson gave an update of elections and is to send Cllr Johnson's email address to the Clerk. The Chairwoman reported to Cllr Hodgson that the bins have not been emptied again and that there are inconsistencies in collections.

Cllr VH

17/5/19 Schedule of Correspondence previously circulated

Resolved to note the correspondence.

18/5/19 Date of next meeting

The next meeting is scheduled for Monday 8th July 2019 at Kirkbampton Village Hall.

Jenny Alexander