

KIRKBAMPTON PARISH COUNCIL

Minutes of a Meeting of Kirkbampton Parish Council held on Monday 9th September 2019 in Kirkbampton Village Hall at 7:30p.m.

Present: Cllr J Alexander (Chairwoman). Cllrs M Cunliffe and E Newstead.

In Attendance: One member of the public. Clerk S Kyle.

ACTION

33/9/19 Apologies for Absence

Apologies for absence were received and accepted from Cllr S Spencer and Borough Cllr V Hodgson.

34/9/19 Minutes of a Meeting of the Parish Council held on 8th July 2019

Resolved to authorise the Chairwoman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

35/9/19 Requests for Dispensations

No requests for dispensations were received.

36/9/19 Declarations of Interest

No declarations of interest were made.

37/9/19 Public Participation

No comments were made from the attending member of public.

38/9/19 Administration and Governance

38.1 Vacancies

It was noted that Mr Heaney had resigned his position as Parish Cllr therefore the required notification of vacancy poster had been displayed, with a view to co-opting any suitable volunteers at the November meeting.

38.2 Clerk's Report

Due to the anticipated low numbers of attending Cllrs at the meeting, a report was circulated alongside the agenda, noting the following:

Spending Returns for non-contested parishes

Councillors have had the above documents resent to them for submission directly to Allerdale Borough Council.

The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018

The website providers have been contracted to provide the necessary statement. Fees of approx. £35 plus VAT are expected.

Financial Regulations

New model financial regulations have been received and will be put forward for consideration for adoption in November.

Finger Posts

Cumbria County Council have confirmed that the finger post painting remains on their to-do list.

Janife Alexander

Deferred Items

The following items have been deferred for consideration until the November meeting:

- Kirkbampton Notice Board
- Little Bampton Residents mowing the communal areas
- Trees and bushes on Oughterby Village Green and Beck that flows along the land
- 30mph signs on bins in Kirkbampton

Pension Compliance

Work to comply with the above has been completed by the payroll provider and a certificate of compliance received.

CALC Training Programme

Training to be considered at the November meeting following publication of the update CALC training brochure.

39/9/19 Finance Matters

39.1 Cumberland Building Society

It was noted that the updated mandate had been successfully lodged with the Building Society but that further changes would be required in November.

39.2 Expenditure

Resolved to approve payments detailed in the schedule as follows:

- Sarah Kyle, August salary & reimbursements £276.95
- Sarah Kyle, September salary £233.52
- HMRC, August PAYE £58.40
- Diane Malley, Additional payroll £10.00
- Wel Medical Ltd, 3 defibrillators and cabinets, £4500.00
- HMRC, September PAYE, £58.20

Opening Balance at 1 st April 2019	£10,099.50
Total Receipts to 31 July 2019	£4375.00
Total Expenditure to 31 st July 2019	£4035.00
Balance 31 st July 2019	£10439.50

40/9/19 Planning Matters

40.1 To Ratify Delegated Responses made for New Applications

FUL/2019/0192 Erection of an agricultural building at Land north of Fold House Farm, Kirkbampton, Wigton

Resolved that the delegated objection submitted prior to meeting be agreed.

40.2 To Note Refusal Notices Received

FUL/2019/0145 Land North of Fold House Farm, Kirkbampton, Wigton – Erection of an Agricultural Building

Resolved to note the refusal notice.

41/9/19 Police Matters

No update was available.

42/9/19 Highways Matters

Concerns were raised that the two damaged fingerposts in the Parish and one near Wiggonby were not being attended to.

Resolved: Clerk to re-contact Cumbria County Council to confirm all three posts are scheduled for repair.

Jennifer Alexander

43/9/19 Village Matters

43.1 Community Defibrillators

It was noted that a meeting with a representative of Heartstart had been held in August with the Chair, Vice-Chair and Acting Clerk, to demonstrate four defibrillators. Following this a model was chosen for purchase for installation in Kirkbampton (village hall), Little Bampton (phone box or pub) and Oughterby (phone box).

Resolved: To proceed with the purchase of three defibrillators and cabinets at a cost of £4500.00 inclusive of VAT.

Training via Heartstart to be arranged once installation is complete, including school children and advertised in the Parish Magazine and on Facebook. Authorisation agreed to proceed with necessary documentation for the adoption of the phone boxes as well as expenditure on installation costs and any required signage.

CLERK

43.2 Community Plan

It was noted that no progress has been made and a further discussion as to how to move the plan forward is necessary.

Resolved: To publish an article regarding the necessary update in the Parish Magazine.

JA/MC

43.3 Dog Fouling

Reports of dog fouling in Kirkbampton had been received by the Chairwoman.

Resolved: To investigate the locations of dog waste bins, with a view to requesting an additional one. Also to place an article in the Parish Magazine.

JA

44/9/19 Reports from County and Borough Councillors

Borough Cllr V Hodgson had sent apologies prior to the meeting as he was attending a neighbouring Council meeting first.

45/9/19 Schedule of Correspondence previously circulated

A schedule of correspondence, notices and publications received since the last meeting was noted. The Clerk to ensure all CALC emails are forwarded directly to the Chairwoman.

CLERK

46/9/19 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Monday 11th November 2019 in Kirkbampton Village Hall at 7.30pm.

There being no further business the Chairwoman closed the meeting at 8.07pm.

Sarah A. Evans