

## KIRKBAMPTON PARISH COUNCIL

**Minutes of the Meeting of Kirkbampton Parish Council held on  
Monday 14<sup>th</sup> January 2019 in Kirkbampton Village Hall at 7:30 p.m.**

### Actions

**60/01/19 Apologies for absence**

Cllr. S. Scott was not present at the meeting.

**61/01/19 Present**

The Chairwoman Cllr J Alexander, Cllr. J. Heaney, Vice Chair, Cllr. M Cunliffe, Cllr. E Newstead, Cllr. S. Spencer and the Clerk S. Hutchinson in attendance.

**62/01/19 Declarations of Interest or Requests for Dispensations**

None received

**63/01/19 Minutes of the Parish Council meeting held on 12<sup>th</sup> November 2018.**

The minutes of the meeting of the Parish Council held on the 12<sup>th</sup> November 2018 were approved.

**64/01/19 Public Participation**

No members of the public were present.

**65/01/19 Finance Matters**

**65.1 Income**

**Resolved** to note no income has been received.

**65.2 Expenditure**

**Resolved** to approve the following payments

Cheque No.	Payee	Description	Amount £
544	Sonia Hutchinson	Salary - Months October & November	£295.90
545	HMRC	PAYE – Months October & November	£74.00

**65.3 To receive a report of income and expenditure to 31<sup>st</sup> October 2018 and note the current position.**

Bank Balance as at 31<sup>st</sup> December 2018           £10,327.36

Deduct cheques not presented                   £3,69.90

Closing Balance                                       £9,957.46

Anticipated expenditure to year end is circa £400.00 plus anticipated income from VAT claim of £781.67 which will leave a balance in reserves of circa £10,339 at year end.

**65.4 National Pay Award for Clerks from 1<sup>st</sup> April 2019**

**Resolved** to approve the national pay rise for Clerks effective from 1<sup>st</sup> April 2019. The Clerk is paid on scale 21 and the rate of pay for this scale point will increase from £10.67 to £11.00 per hour. Clerk to notify Payroll Services.

**66/01/19 Planning matters**

**66.1 Resolved** to note no planning applications have been received since the November meeting.

**66.2 Resolved** to note no permission notices have been received since the November meeting.

**67/01/19 Police matters**

**Resolved** to note the update from Allerdale Rural Neighbourhood Policing Team.

**68/01/19 Highways matters**

**Updates to be given by Chairwoman, Borough and County Councillors on: -**

**68.1** Oughterby Hill Road – request that re-surfacing is undertaken - Cllr. Hodgson informed the council that the road has been inspected and no action is to be taken.

**Resolved** to remove from the agenda and monitor the situation.

**68.2** Silver Hills Kirkbampton problem with drainage – Although United Utilities have undertaken work on several occasions the leak is still running. The Chairwoman

- confirmed that no-one has spoken to the residents during this time. **Resolved** that the Clerk will re-register the leak with United Utilities. **Clerk**
- 68.3** Request by parishioner for double yellow lines on road up from Oak Tree Lane on to main road through Kirkbampton – The Chairwoman has spoken to the residents who say that there has been some improvement however it was noted that some parents are still parking on the road when picking up their children. **Resolved** that the Clerk will contact the PCSO for Kirkbampton and ask him to visit the area when children are coming out of school as the council feel that the parking is causing an obstruction. It was also **Resolved** that the Clerk will contact the Highways Department to see if Oak Lane has been adopted. **Clerk**
- 69/01/19 Village Matters**
- 69.1 Kirkbampton & Oughterby Notice Boards**  
The posts for the notice board at Kirkbampton are rotten. **Resolved** that Cllr. Heaney will bring an update to the next meeting. **Cllr. JH**
- 69.2 Community Defibrillators**  
The Clerk has re-submitted the lottery application for funding. **Resolved** that the Clerk will bring the quotes for the defibrillators to the next meeting so that a decision can be made on which company to go with before the lottery funding is received. **Clerk**
- 69.3 Oughterby Village Green – Fencing around section of the green.**  
**Resolved** to defer to the next meeting when Cllr. S. Bertram will be asked to bring a verbal update. **Cllr. SB**
- 69.4 Vehicle Activated Sign – Kirkbampton**  
The Clerk explained that the information re the location of temporary SID's has been passed on to Highways and it will be discussed at the next panel meeting. **Resolved** that the Clerk will continue to chase Highways to determine when the next panel meeting will be taking place and the timeline for installing the temporary SID's. **Clerk**
- 69.5 Finger Posts**  
Highways have confirmed that some finger posts will be repaired this year but that the rest of the work will be carried out next financial year. **Resolved** to keep on the agenda for further updates from the Clerk. **Clerk**
- 69.6 Community Plan –** Following further discussion it was **Resolved** that the council will hold 2 public meetings before sending out a questionnaire to determine what the parishioners would like to see in the Community Plan. The Clerk will arrange for a meeting to take place Kirkbampton Village Hall and the public house at Little Bampton. The meetings will be publicised on the website and parish magazine. **Clerk**
- 69.7 Little Bampton Residents mowing the communal areas**  
**Resolved** to defer to the next meeting when Cllr. S. Bertram will be asked to bring a verbal update. **Cllr. SB**
- 69.8 Trees and bushes on Oughterby Village Green –**  
The Chairwoman explained that United Utilities has completed some of the work that was in the original quote it was therefore **Resolved**, in light of the new information, to overturn the resolution to accept the quote in the November meeting and to ask the Clerk to get new quotes for the remaining work. **Clerk**
- 69.9 Oughterby – management of wild flower area**  
**Resolved** to defer to the next meeting. **Cllr. JA**
- 69.10 Grass cutting contract for 2019 to 2021**  
Three quotes were discussed, and it was **Resolved** that the contract for the grass cutting for the period 2019 to 2021 would be awarded to the cheapest quote received from Cluaran Landscape Services. The Clerk was asked to inform all companies submitting a tender of the outcome. **Clerk**
- 69.11 Transfer of Footway Lighting**  
**Resolved** to Note letter from Allerdale Borough Council regarding the transfer of lighting from Allerdale Borough Council to Parish Councils and the subsequent email from CALC explaining the position of parish councils regarding the transfer both previously circulated.
- 70/01/19 Reports from County and Borough Councillors**  
Cllr Hodgson informed the council that following his email to Highways regarding the retarmacking of the road through Kirkbampton half of the road may now be resurfaced

at the end of this financial year with the other half being completed next financial year. He also pointed out that Unitary Authorities is back on the agenda and that Allerdale Borough Council are running an Anti- Dog Fouling Scheme.

**71/01/19 Schedule of Correspondence previously circulated.**

**Resolved** to note the correspondence received.

**72/01/19 Governance**

**Data Protection Fee Renewal due 11/02/2019**

**Resolved** to approve the renewal of the Data Protection Fee by Direct Debit as the charge will be £35 compared to £40 by cheque. The Clerk will set up the direct debit and show the transaction in the March accounts.

**73/01/19 Date of next meeting**

The next meeting is scheduled for Monday 11<sup>th</sup> March 2019 at Kirkbampton Village Hall at 7.30pm.

DRAFT