

# KIRKBAMPTON PARISH COUNCIL

**Minutes of the Meeting of Kirkbampton Parish Council held on  
Monday 12<sup>th</sup> November 2018 in Kirkbampton Village Hall at 7:30 p.m.**

## Actions

**47/11/18 Apologies for absence**

Apologies received from Cllr. S. Spencer

**48/11/18 Present**

The Chairwoman Cllr J Alexander, Cllr. J. Heaney, Vice Chair, Cllr. M Cunliffe, Cllr. E Newstead, and the Clerk S. Hutchinson in attendance.

**49/11/18 Declarations of Interest or Requests for Dispensations**

None received

**50/11/18 Minutes of the Parish Council meeting held on 10<sup>th</sup> September 2018.**

The minutes of the meeting of the Parish Council held on the 10<sup>th</sup> September 2018 were approved.

**51/11/18 Public Participation**

No members of the public were present.

**52/11/18 Administration and Governance**

**52.1 Revised Standing Orders**

**Resolved** to approve the revised Standing Orders.

**52.2 Data Breach Policy**

**Resolved** to approve the Data Breach Policy

**52/11/18 Finance Matters**

**52.1 Income**

**Resolved** to note the second payment of the precept has been received £4,250.00

**52.2 Expenditure**

**Resolved** to approve the following payments

<b>Cheque No.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount £</b>
540	Environcare	Grass cutting	£1206.00
541	Sonia Hutchinson	Salary - Months October & November	£295.90
542	HMRC	PAYE – Months October & November	£74.00
543	Rocketsites	Web Development	£84.00

**52.3 To receive a report of income and expenditure to 31<sup>st</sup> August 2018 and note the current position.**

Bank Balance as at 31<sup>st</sup> October 2018 £11,987.26

Deduct cheques not presented £1,659.90

Closing Balance £10,327.36

Anticipated expenditure to year end is circa £970 plus anticipated income from VAT claim of £781.67 which will leave a balance in reserves of circa £10,140 at year end.

**Resolved** to note the current position.

**52.4 Budget 2019/20 – to receive a report from the Clerk**

**Resolved** to

- accept the proposed budget for 2019/20;
- to set the level of precept at £8,750 for the financial year 2019/2020;

- to approve the transfer of monies from reserves if additional money is spent on projects or grants during the remainder of 2018/2019.

**53/11/18 Planning matters**

**53.1 Resolved** to note no planning applications have been received since the September meeting.

**53.2 Resolved** to note no permission notices have been received since the September meeting.

**53.3 Allerdale Local Plan (Part 2) Site Allocations Pre-submission consultation that will take place between Friday 05 October 2018 – 16 November 2018**

**Resolved** that no comment will be made on the local plan.

**54/11/18 Police matters**

**Resolved** to note the update from Allerdale Rural Neighbourhood Policing Team.

**55/11/18 Highways matters**

**Updates to be given by Chairwoman, Borough and County Councillors on: -**

**55.1** West lane – road sweeping has been completed **Resolved** to remove from the agenda.

**55.2** Oughterby Hill Road – request that re-surfacing is undertaken – work has been completed **Resolved** that Cllr. Hodgson will resubmit this complaint as the road is crumbling and breaking up at the edges.

Cllr. VH

**55.3** Bampton to Little Bampton Road – work has been completed **Resolved** to remove from the agenda.

**55.4** Road through Kirkbampton in need of re-tarmacking in several places – the Clerk informed the council that Highways have not yet scheduled the work for next financial year but will take into consideration the council's request to undertake the work at the start of the financial year. **Resolved** to remove from the agenda until next financial year.

**55.5 School House West Lane Bridge** – work has been completed **Resolved** to remove from the agenda.

**55.6** Silver Hills Kirkbampton problem with drainage – **Resolved** to monitor and Cllr. Heaney will ring United Utilities.

Cllr. JH

**55.7** Request by parishioner for double yellow lines on road up from Oak Tree Lane on to main road through Kirkbampton – **Resolved** that the Chairwoman will meet with the residents to ask if the situation has improved following the letter that was sent to all parents by the school.

Cllr. JA

**55.8** Residents who live on the road, which is located on the first turning on the left when coming up the hill towards Oughterby from Kirkbampton direction, are complaining about pot holes that need re-filled - work has been completed **Resolved** to remove from the agenda.

**55.9** Highways Working Together Project – the Clerk provided an update on the current position – **Resolved** to note the update.

**56/11/18 Village Matters**

**56.1 Kirkbampton & Oughterby Notice Boards**

The posts for the notice board at Kirkbampton are rotten. **Resolved** that Cllr. Heaney will get new posts and put them in.

As no further quotes have been received for the new notice board at Oughterby it was **Resolved** to accept the quote already received. The Clerk will notify the contractor that his quote has been accepted.

Cllr. JH  
Clerk

**56.2 Community Defibrillators**

The bulk of questionnaires have now been collected and the view from parishioners is very positive. **Resolved** that the Chairwoman will collect the remaining questionnaires and analyse the responses. The Clerk will then re-submit the lottery application for funding.

Cllr. JA  
Clerk

**56.3 Oughterby Village Green – Fencing around section of the green.**

**Resolved** to defer to the next meeting when Cllr. S. Bertram will be asked to bring a verbal update.

Cllr. SB

**56.4 Vehicle Activated Sign – Kirkbampton**

The Clerk explained that the information re the location of temporary SID's has been passed on to Highways and it will be discussed at the next panel meeting.

- Resolved** that the Clerk will ask Highways when the next panel meeting will be taking place and the timeline for installing the temporary SID's. **Clerk**
- 56.5 Finger Posts**  
The Clerk explained that the map showing the location of the finger posts has been sent to Highways who have responded to say that some finger posts have already been collected from other areas and that they cannot complete all the work this financial year, so it be may done next year. **Resolved** to keep on the agenda for further updates from the Clerk. **Clerk**
- 56.6 Community Plan** – Following a discussion on the use of the questionnaire or holding a public meeting it was **Resolved** that the Clerk will arrange for the questionnaire to be distributed to all households via the parish magazine and to contact the County Council regarding the use of their software.for analysis. **Clerk**
- 56.7 Little Bampton Residents mowing the communal areas**  
**Resolved** to defer to the next meeting when Cllr. S. Bertram will be asked to bring a verbal update. **Cllr. SB**
- 56.8 Trees and bushes on Oughterby Village Green –**  
**Resolved** to accept the quote for £120 to cut the lower branches of the trees.The Clerk will confirm with the contractor that the quote has been accepted.
- 56.9 Oughterby – management of wild flower area** – the Chairwoman explained that the area has become overrun with thistles. **Resolved** to have the field ploughed. **Clerk**
- 56.10 Grass cutting contract for 2019 to 2021 – Resolved** that the Clerk will bring quotes to the next meeting. **Cllr. JA**
- 57/11/18 Reports from County and Borough Councillors**  
The Chairwoman gave the following eulogy in respect of Cllr. D. Fairburn  
I am sure we were all saddened by the death of Duncan. He was a great source of support to the Parish Council – giving information, recommending areas to improve on, finding out information for the council. He will be greatly missed. I will always remember him sitting in my garden on a number of occasions debating the pros and cons of the Conservative and Labour parties. Neither of us would change our view but it was always a good debate. I will miss him.  
Cllr. Newstead added that he had represented the council at the funeral.  
Cllr. Hodgson had nothing to report.  
**Schedule of Correspondence previously circulated. Resolved**
- 58/11/18** (i) to note the correspondence received  
(ii) not to approve the application for a grant from the Great North Air Ambulance.
- 59/11/18 Date of next meeting**  
The next meeting is scheduled for Monday 14<sup>th</sup> January 2019 at Kirkbampton Village Hall at 7.30pm. **Clerk**