

KIRKBAMPTON PARISH COUNCIL

Minutes of the Meeting of Kirkbampton Parish Council held on
Monday 13th November 2017 in Kirkbampton Village Hall at 7:30 p.m.

KB 42/11/17 Apologies for absence

Apologies received from Cllr S Bertram.

KB 43/11/17 Present

The Chairwoman Cllr J Alexander, Cllrs E Newstead, J Heaney, L Brown & M Cunliffe.

KB 44/11/17 In Attendance

Borough Cllr V Hodgson (entered at 7:48pm) and County Cllr D Fairbairn (entered at 8:27pm).
Locum Clerk, S Kyle.

KB 45/11/17 Declarations of Interest or Requests for Dispensations

No declarations of interests or requests for dispensations were made.

KB 46/11/17 Minutes of the meeting of the Parish Council held on 11th September 2017

The minutes of the meeting held on the 11th September 2017 were approved by members and duly signed by the Chairwoman.

KB 47/11/17 Public Participation

No members of the public were in attendance.

KB 48/11/17 Finance Matters**48.1 Resolved** that the following payments are approved:-

A McCallum – Salary for October £180.71 (S/O 1st Nov 2017 – now stopped)
A McCallum – Salary for November up to 13th November 2017 – £101.46 (cheque)
A McCallum – reimbursements £59.95
NEST – Employers contributions Sept & Oct - £3.92 (DD now stopped)

48.2 Receipts

Resolved to note the receipt of £3,778.73 precept payment from Allerdale Borough Council.

48.3 Income and Expenditure to 30th September 2017

Opening balance 1 st April 2017	£ 5,270.54
Income to 30th September 2017	£ 9,835.40
Expenditure to 30th September 2017	<u>£ 3,997.92</u>
Balance at 30th September 2017	<u>£ 11,108.02</u>

48.4 Budget & Precept 2018/19

This item was discussed after item 52.6/11/17. A report and draft budget for 2018/19 had been circulated alongside the agenda for consideration. Following discussions under minute 52.6 it was agreed to increase the community projects budget by £1,000.

Resolved: Precept to be increased by £1,000 to £8,500.

KB 49/11/17 Planning Matters**49.1 Applications**

2/2017/0502 Syke Farm, Wiggonby – agricultural shed for the purpose of housing machinery and materials

Resolved: 'No objections' to be submitted.

49.2 To consider permission notices received:

None received.

To be
Actioned
By:

Samuel A Alexander
14/11/17 SK

Cllr V Hodgson entered at 7:48pm.

KB 50/11/17 Clerks Report

Actions following the last meeting were reported as:-

Police attendance at Meetings

Police will not attend Parish Council meetings in future. Instead Cllrs will be invited to attend meetings at Cockermouth Police Station - the first one being held on 3rd November was cancelled as no-one had been able to attend. Reports will continue to be sent via email for distribution.

Highways Items

Updates were given on:-

- Oughterby – condition of road, pot-holes and road sweeping – to date no work has been done, although the sections of road for repair have been marked out. An extremely large pothole has appeared in the road at the bottom of the hill heading from Oughterby to Kirkbampton. This has already been reported to Highways; Cllr V Hodgson to also report.
- Road From Oughterby - mud on road - Chairwoman advised that the road towards the 4-roads meet had been covered in mud for a week with some residents sliding in their vehicles. It was agreed it was the farmers' duty to clean the road following works. Chairwoman to speak to local farmers to request signs as a minimum are erected in the future.
- Rosebank Cottage, Kirkbampton – Noted that the work is now complete.
- West Lane – road sweeping was requested on 15th September but no works have been undertaken to date; Cllr V Hodgson to report again.
- Oughterby Hill Road – request that re-surfacing is undertaken – No progress to date, Chairwoman to follow up.
- Bampton to Little Bampton Road – request for re-surfacing to be undertaken – This has been requested but may be lower priority than main roads. Cllr V Hodgson and the Chairwoman to report to Highways again.
- Midtown Farm Faulty Streetlight – Noted that this has been repaired.

VH

JA

VH

JA

VH/JA

Kirkbampton Village Hall – Retirement of Maureen Fawcett

Thank-you card sent on behalf of the Parish Council.

KB 51/11/17 Administration and Governance

51.1 Consultations Received:

Electoral Review of Constituency Boundaries in the North West

Resolved: No observations to be submitted.

Allerdale Borough Council Brownfield Register Consultation

Resolved: No observations to be submitted.

51.2 Recruitment of Clerk

It was noted that the current Clerk had resigned from post, but would continue to cover correspondence and financial matters until an appointment is made. She will also undertake a handover with the successor. An advert for replacement has been placed on the CALC website and will also be put in the Parish magazine by Chairwoman.

Resolved: To remunerate the existing Clerk for time spent on correspondence until an appointment is made and for up to 8 hours handover to the new clerk. Also to pay the locum clerk, S Kyle, at the agreed rate plus travel for interim cover as necessary as well as any guidance for the successor if required.

Cllr V Hodgson to inform nearby Clerks of the vacancy and Chairwoman to put the advert in the village magazine.

VH/JA

JA

Also noted that the Chairwoman will collect all equipment from current clerk prior to 15th December.

KB 52/11/17 Village Matters

52.1 Grass Cutting

Noted that the Council are under contract with Envirocare for 2018 however the usual grass cutter has terminated his franchise with them therefore arrangements for the cutting season remain unclear.

Resolved: Chairwoman to contact Envirocare prior to the January meeting to get a definitive answer on arrangements for 2018. Tenders to be sought following the January meeting if the contract is to be released by Envirocare.

JA

52.2 Oughterby Easement

Chairwoman advised that the draft had been submitted to the solicitor and a revised document will be ready for the January meeting.

52.3 Kirkbampton & Oughterby Notice Boards

Noted that the Kirkbampton board lock had been broken and it was discovered it was also no longer attached to the wall. Also noted that the Oughterby board is still to be erected.

Resolved: Cllr J Heaney to have the Kirkbampton board repaired or quotes for a replacement will be investigated for the next meeting.

JH

52.4 Kirkbampton Website

Noted that changes are to be made to the Village Hall Events section of the website, which is due to go live on 18 November.

52.5 Dropped Kerbs – Kirkbampton

Resolved: The Chairwoman and Cllr J Heaney to meet the first weekend in December to determine locations.

JA/JH

52.6 Community Defibrillators – in Kirkbampton, Oughterby & Little Bampton

Consideration was given to the purchase of up to three defibrillators for the parish.

Resolved: To increase the precept (see minute 48.4) and to investigate grant funding to progress the purchase of defibrillators during 2018.

Cllr D Fairbairn entered at 8:27pm.

52.7 Oughterby Village Green – Fencing around section of the green

This item was deferred until the January meeting.

JA

52.8 Drainage Problems in Solway View

Cllr M Cunliffe reported that the blocked drain had taken four days to clear however the problem was, for now, resolved.

KB 53/11/17 Schedule of Correspondence, Notices & Publications

- *Hospice at Home* - Letter of thanks for donation had been received.

KB 54/11/17 Councillor Matters

Cllr D Fairbairn informed members of the highways guidance regarding mud on the roads. A reminder of the duty of farmers to clean the roads is to be placed in the village magazine. Cllr Fairbairn also noted that he had been delayed to the meeting after hitting the pothole as mentioned in item 50/11. He also noted the beginning of County Council budget setting.

KB 55/11/17 Date of Next Meeting – the next meeting is to be held at 7:30 p.m. on Monday 8th January 2018 at Kirkbampton village hall.

JA