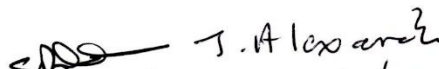


KIRKBAMPTON PARISH COUNCIL

Minutes of the Meeting of Kirkbampton Parish Council held on
Monday 8th January 2018 in Kirkbampton Village Hall at 7:30 p.m.

- 56/01/18 **Apologies for absence** **Actions**
Apologies received from Cllr. D. Fairburn
- 57/01/18 **Present**
The Chairwoman Cllr J Alexander, Cllrs E Newstead, Cllr. J Heaney, Cllr. L Brown, Cllr. M Cunliffe and Cllr S Bertram (entered at 7.40pm)
- 58/01/18 **In Attendance**
Borough Cllr V Hodgson (entered at 8.20pm)
- 59/01/18 **Declarations of Interest or Requests for Dispensations**
Cllr. Scott declared an interest in agenda item 10.2
- 60/01/18 **Minutes of the meeting of the Parish Council held on 13th November 2017**
The minutes of the meeting held on the 13th November 2017 were approved by members and duly signed by the Chairwoman.
- 61/01/18 **Public Participation**
No members of the public were in attendance
- 62/01/18 **Administration and Governance**
62.1 **Resolved** to note the strong recommendation to use CALC for guidance for future recruitment needs.
- 62.2 **Resolved** to change the layout of the agendas to meet best practice. Clerk
- 63/01/18 **Finance Matters**
63.1 **Resolved** to note that no income was received.
63.2 **Resolved** that the following payments are approved
S. Hutchinson Salary – Month December and January £280.10
S. Hutchinson - Expenses £115.14
S. Kyle - Temporary Clerk Salary £121.84
HMRC PAYE - December and January £70
A. McCallum – Handover and room hire charge £106.40
- 63.3 **Income and Expenditure to 8th January 2018**
Current position
Bank Balance as at 22nd November 2017 £10,553.31
Deduct cheques not presented £693.48
Closing Balance £9859.83
- 63.4 **Resolved** To approve the Clerk becoming a signature holder.
- 64/01/18 **Planning Matters**
64.1 **To consider applications**
None received
- 64.2 **To consider permission notices**
None received
- 65/01/18 **Clerk Report**
65.1 **Data Protection Regulation Changes from May 2018 and the requirement to register with Information Commissioners Office (ICO).**
Resolved to register with the Information Commissioner's Office Clerk
- 65.2 **Police Matters**
Resolved to note the crime report.
- 65.3 **Highways Items**
Updates were given on the following: -
 - Oughterby – The section of road from Kirkbampton to bottom of Oughterby Hill has been improved – pot-holes filled etc. Concerns raised regarding the gullies and possible flooding. **Resolved** to keep on the agenda
 - West Lane – road sweeping requested **Resolved** to keep on the agenda as still not done Cllr. V Hodgson will report again.

Cllr. VH


12/3/18 12/7/18

- Oughterby Hill Road – request that re-surfacing is undertaken – not done. Again water on the road – The Chairwoman reported that Cllr. D Fairburn says the water is coming from fields so farmer is responsible for water on road. **Resolved** to keep on the agenda
 - Little Bampton Road – request for re-surfacing to be undertaken – Chairwoman & Cllr V Hodgson to report; Cllr. VH
Cllr. JA
 - Road through Kirkbampton in need of re-tarmacing in several places – complaints from some residents regarding filled in potholes. The Chairwoman reported that Cllr. D Fairburn says – the whole road through Kirkbampton is on the list for resurfacing – not sure when the work will be done. **Resolved** to keep on the agenda and Cllr. V Hodgson will report again. Cllr. VH
 - Bampton to Little Bampton Road – request for re-surfacing to be undertaken – **Resolved** to keep on the agenda Cllr. V Hodgson will report again. Cllr. VH
- 66/01/18 Village Matters**
- 66.1 Grass Cutting**
The Clerk has confirmed with Environcare that the existing provider will be doing the grass cutting for 2018/2019. The Chairman reported that the wild flower site in Oughterby was not cut in September due to boggy conditions.
Resolved that the Chairwoman will raise the matter with the provider in the spring when grass cutting commences again. Cllr. JA
- 66.2 Oughterby Easement**
Resolved that the Chairman, Cllr. S. Bertram and the Clerk will meet at the Solicitors in early February to finalise the easement document. Cllr. JA
Cllr. SB
Clerk
- 66.3 Kirkbampton & Oughterby Notice Boards**
Resolved that Cllr. J. Heaney will look to see if it is possible to get the Kirkbampton Notice Board repaired and Cllr. S. Bertram will look at the Oughterby Notice Board to see if it can easily be repaired. Cllr. JH
Cllr. SB
- 66.4 Kirkbampton Website**
Noted that concerns from Village Hall committee have been resolved. The only thing outstanding on their section is to check that booking system is working. Chairwoman is still to finish work on church sections.
Resolved that Chairwoman will bring an update to the next meeting. Cllr. JA
- 66.5 Dropped Kerbs – Kirkbampton**
Resolved that the Clerk will ask for a site visit. Clerk
- 66.6 Community Defibrillators – Oughterby & Little Bampton**
Resolved that the locations for the defibrillators will be as follows: -
Oughterby – the telephone box;
Little Bampton – the public house;
Kirkbampton – the village hall;
and that the Clerk will apply for grant funding for 3 defibrillators. Clerk
- 66.7 Oughterby Village Green – Fencing around section of the green**
Resolved that Cllr. S. Bertram will repair the fence. Cllr. SB
- 66.8 Allerdale local Plan (Part 2) Site Allocations (previously circulated)**
No comment
- 66.9 Vehicle Activated Sign – Kirkbampton**
Resolved that the Clerk will get 2 estimates for the next meeting and look at possible grant funding. Clerk
- 66.10 Devolution of services including footway lighting**
Update from the Clerk was noted.
- 67/01/18 Schedule of Correspondence, notices and publications (previously circulated)**
- 67.1** Finger posts – **Resolved** that the Clerk will get a further estimate and look into possible grant funding. Clerk
- 68/01/18 Councillor matters**

SB

JA

68.1 Cllr. Newstead raised the matter of large vehicles taking up the whole road and speeding near his property. Syke Farm planning application to be an agenda item at the next meeting.

Clerk

68.1 The council informed Cllr. V. Hodgson that the road on the right hand side of the old school house is flooding again. Cllr. V. Hodgson will report and the item will be included on the next agenda.

Cllr. VH
Clerk

69/01/18 Date of next meeting

The next meeting is scheduled for Monday 12th March 2018 at Kirkbampton Village Hall.

