

KIRKBAMPTON PARISH COUNCIL

MINUTES MEETING 10th NOVEMBER 2008

	Present: Present:- Clr. R. Stables, Clr, M. Cunliffe, Clr. N. Mowbray, Clr. J. Graham, Clr M. Cartner, Clr. V. Hodgson, Clr. E. Newstead, Clr. S. Bertram
1.	Apologies and Declarations of Interest
	To receive any apologies and note any declarations of interest
	RESOLVED: Clr D. Fairbairn
2.	Minutes of the meeting
	Dated 8 th September 2008 to approve and sign as a true record.
	RESOLVED: The Minutes were agreed as signed as a true record subject to item 12b should read “S. Blamire address should be sent to D. Fairbairn” & item 13a should read “goes to landfill”
3	Adjournment of meeting
	The Chairman will adjourn the meeting to allow members of the public an opportunity to ask questions or raise matters of interest.
	RESOLVED: No members of public present
3a	Moorhouse Sewer
a.	To receive Update on Sewer works.
	RESOLVED: No further information has been received regarding the Moorhouse Sewer Works. Clr Fairbairn reported to the Clerk that he has had no more information although he was attending a meeting this evening where the Aikton Sewage System was to be discussed.
4.	Police Report
a.	To receive report from Wigton Community Liaison Officer
	RESOLVED: Report from Wigton Police received: 23/09/08 - Criminal Damage - Damage to School Gate ongoing enquires. For information on going enquiries are now available on the Police Website.
b	Update on SID's
	RESOLVED: Following the meeting on 16 th October it was decided that the scheme would remain “as is” with a few refinements. A meeting is to be held on Thursday 20 th November between the police and Parish Councils to establish a protocol. A rep from all the Partnership Councils is requested to attend with the following info: Number of SID's required Frequency required Drop off point details Each Parish is requested to check insurance cover for SID equipment. The Clerk has done this & has been quoted £13 premium per £1000 cost. The estimated cost of the machines is £2103 new. Clr. Cunliffe reported from the meeting and said that the larger councils prefer option 1 and smaller council's options 2. This Council reported that they

	preferred that the police took over the running of the system and Clr. M. Cunliffe would inform Pat Ackred as such.
5.	Bowness, Thursby & Caldbeck Neighbourhood Forum & Other External Meetings -To receive reports from:
a.	Workington Police Area Community Liaison Meeting
	RESOLVED: Clr. M. Cunliffe and the Clerk attended the meeting.
b.	Neighbourhood Forum - Anthorn
	RESOLVED: Clr. V. Hodgson indicated that there is a new bus on Silloth Community Bus Circuit.
c.	CALC AGM
	RESOLVED: Clr's M. Cunliffe and M. Cartner attended the AGM. The police regions are not "set in stone" and we have the option of requesting to move to Carlisle Police Area and this means we will get the mobile van. Anyone can apply. As the school is in Carlisle it was felt that being in Carlisle may have its advantages as well as possibly a quicker response time in case of emergencies. A case was sited where a stolen vehicle, in good condition, dumped in the Parish was stripped before the police had the time to respond to the report. We apply to Chief Constable Mr. Craig Mackey. Clerk to create a letter to Mr. Mackey
6.	Roads, footpaths and lighting
a.	Update on Oughterby Notice Board
	RESOLVED: The notice board has now been put up. The Clerk has just received a phone call from Mr. John Blamire to say that the original one has been there for many years and he and several others think the new one is an eyesore and want it removed. He suggests it is put near the phone box or by the recycling bins. Clr. S. Bertram indicated that the land by the bins belongs to Mr. Don Blamire of Solway Hills, Oughterby. The new board was put in a location that was not directly in a direct visibility line and is only visible from Grange Farm and Midtown Farm. Clerk to contact Mr. Blamire and ask if he had any objections.
b.	Update on Street Lighting, Little Bampton
	RESOLVED: The street post has been put in and the trench dug. Unfortunately a BT cable has been unearthed and the connection to 3 bungalows has been severed. Clr. Cartner stated that the BT cable was not shown on any plans received from Dave Brydon. Dave Brydon has been informed and Clr. Cartner was told to "leave it with him".
d.	Update on Fluorescent Posts at top of hill to Watchtree.
	RESOLVED: Clr. D. Fairbairn was not at this meeting.
7.	Planning:-
	Planning Application –
a.	Planning Application – 2/2008/0618-Conservatory extension & Change of use, 5 St Peters Court Kirkbampton. inc. Resubmission –
	RESOLVED: Seen by Clr M. Cunliffe No objections
b.	Planning Application- 2/2008/0868-Change of use from storage building to Holiday Accommodation.
	RESOLVED: No objections
c.	Planning Application- 2/2008/0889 –The Hollies, Kirkbampton – Removal

		of roof and provision of new roof together with extension.		
	RESOLVED: No objections			
d	Planning Application- 2/2008/0892 – The Willows Oughterby – Change of use from agricultural to part domestic part agricultural.			
	RESOLVED: No objections			
8.	Finances:- To agree finances as below			
	a.	Balances:-	Club a/c :-	£2011.49
			Current a/c :-	£6083.90
		Note: Current a/c figure includes £905 holdings on behalf of Parish Plan Group.		
	b.	Accounts to pay:- To agree to pay the following:-		
	i	Village Hall Rent	1.5 hrs@ £8	£12.00
	ii	Grasscutting	a. Westwood Nurseries	£586.91
			b. N. Pattinson – The Flatt	£25.00
			c. M. Cartner – Little Bampton	£90.00
	iii	Health & Safety Course, Local Council Finance Course	J. Lightowler	£62.00
	iv	CALC AGM	CALC	£20.00
		Note: Items iia, iii and iv have been paid		
	RESOLVED: Pay as required			
	c.	Grant applications- To discuss any Grant Applications		
	RESOLVED: There are no Pending Grant Applications			
	d.	Grants – to agree to pay any Grants		
	i	Village Hall	Running costs & Insurance	£600
	ii	PCC	Newsletter & Churchyard	£200
	iii	School	Contribution to Play area insurance & Swimming Pool Hire	£350
	iv	John Lightowler	Web Site	£100
	RESOLVED: It was agreed to pay the items as above			
	e.	Financial Correspondence – To discuss any financial correspondence		
	i.	Extension of Grasscutting Season by 1 cut to 6 cuts per year.		
	RESOLVED: It was decided to leave it at 5 cuts for next season and review next year although the new specification should read that the September cut should be as late as possible subject to weather conditions.			
	ii	Estimate Claim Form Received – Figure for Claim to be estimated		
	RESOLVED: A claim of £1435 should be applied for.			
	iii	Playground letter from J. Routledge		
	RESOLVED: It was agreed to increase the grant to the school for the community playground insurance to £300 with immediate effect.			
	iv	Car Allowance Rates		
	RESOLVED: The new car allowance rates have been received and noted.			
	v	Clerk Pay Scale		
	RESOLVED: It was agreed to increase the Clerks wages to £1350 with effect from April 2009 payable in 2 installments.			
	vi	Budget & precept for year commencing 1 st April 2009		

	RESOLVED: It was agreed to claim for £5000 for the precept April 2009 / 2010. The clerk indicated that the precept could be reduced next year due to an error in accounting for last year's precept.
	vii Cumberland Building Society Statement
	RESOLVED: Statement received and balance confirmed.
	viii 6 Month Budget Control
	RESOLVED: We are still within budget
	ix Banking Crisis
	RESOLVED: A letter was received regarding the banking crisis which does not apply as we bank locally.
9.	CALC Correspondence
	a. CALC Circular
	RESOLVED: October Issue Circulated
10.	Forthcoming Meetings
	a. SID's Follow up meeting - Thursday 20 th November – 7pm Old Convent Wigton.
11.	General Correspondence:-
	a Notice of Publication of Regional Spatial Strategy.
	RESOLVED: Noted
	b Employment of Parish Stewards
	RESOLVED: The Clerk to Burgh by Sands Parish Council has been approached regarding a joint venture, but as to date there has been no feedback. It was indicated that this was something that we could no do on our own.
	c. Parish Council Trends Document
	RESOLVED: Noted
	d Enforcement of Bylaws Document
	RESOLVED: Noted
	e Town & Parish Standard Document
	RESOLVED: Noted
	f Corporate Improvement Plan
	RESOLVED: Noted
	g Rooms For Hire
	RESOLVED: The County Council is creating a database on Room available for hire. The Email was passed to Aileen Rosie for action.
	h Compulsory Lighting
	RESOLVED: Letter received regarding permanent lighting on all vehicles similar to that in Scandinavian countries.
	i Countryside Access Newsletter
	RESOLVED: Noted
	j Adoption of Model Publication – Freedom of Information Act
	RESOLVED: The Clerk indicated that this has to be adopted before December 2008. Several documents were put forward including Information Available and Policy and Procedures. Updated Financial Regulations was also put forward and accepted subject to removal of Section 7 relating to payment of salaries and removal of Section 6.5. Under this it was agreed that the Clerk would return the remaining petty cash to the account and in future would claim back any

	payments made in respect of photocopies and stationary etc every 6 months along with wage payment. In respect of Section 13, Risk Management the Clerk is to contact CALC to see if model risk assessment policy statements are available. Along the same lines he is also to contact Natural England to see if similar documents are available for Little Bampton Common.
k	Planning Control Practices
	RESOLVED: Noted
l	Patient Voice Group
	RESOLVED: Noted
m	Local Council Review
	RESOLVED: Noted
n	Code of Conduct Revision - Consultation
	RESOLVED:
o	Local Development Framework Video
	RESOLVED: Received
p	Clerk & Councils Direct
	RESOLVED:
q	Vulnerable Adult Survey Form
	RESOLVED: This was sent to us but does not apply.
r	Solar & Wind Power
	RESOLVED: Information regarding Solar & Wind Power applications sent to Nigel Dickinson who is acting Chair for the Village Hall Committee
12.	Items from County Councillor (Clr D Fairbairn)
	RESOLVED: Clr Fairbairn not present.
13.	Items from Borough Councillor (Clr V Hodgson)
a	Cumbria in Bloom information received
14.	Items from Local Councillors
	<ol style="list-style-type: none"> 1. There is still concern about the mess at the rear of the Village Hall. It was indicated that if this does not get any better the Hall Committee may request the facility be removed. It was requested that large Fly tipping notices be erected by the bins. It is possible for a warden to visit occasionally. Clr. V. Hodgson to look into this. 2. Further to the above it was requested that larger can & cardboard bins are provided and the can bin is emptied more regularly also a roll top or similar bin with larger access hold is provided or the existing bin left unlocked over the Christmas period for larger, biscuit & sweet tins etc. Unfortunately it was noted that this may lead to all sorts being left. Clr. V. Hodgson to look into this. 3. There are several street lights out in the village. These have been reported. 4. Due to the recent wet weather the verges on Syke Road up to Watchtree are in a bad way and mud has spread over the road. A request was made for the Road Sweeper to attend. Clr. V. Hodgson to look into this. 5. A report was made to Highways re. mud on road in Little Bampton. It was indicated that a warning sign has been erected.